

**City Board of Education
Washington C. H. City Schools**

**Proceedings, Regular Board Meeting
August 17, 2015**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio, met in regular session pursuant to the rules section 3313.16 of the Ohio Revised Code at the Board of Education office on August 17, 2015 at 7:30 P.M. and proceeded to consider regular business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER: (*Agenda, Item 1*) The meeting was called to order at 7:30 P.M. by President Lynch.

PLEDGE OF ALLEGIANCE: (*Agenda, Item 2*) President Lynch led the Board in the Pledge of Allegiance.

ROLL CALL: (*Agenda, Item 3*) The Treasurer was requested to call the roll for the purpose of recording the attendance of members and others.

MEMBERS PRESENT: Mark Chrisman, Vice President
 Craig Copas, Member
 Jon Creamer, Member
 Jennifer Lynch, President
 Kenneth Upthegrove, Member

OTHERS PRESENT: Matthew McCorkle, Superintendent
 Kellee Bonnell, Record Herald
 Lisa Robinson, Secretary
 Becky Mullins, Treasurer

OTHERS PRESENT: Jim Teeters

ADDITIONS, DELETIONS, CORRECTIONS IN THE AGENDA: (*Agenda, Item 4*) Addendum

PROPOSED AGENDA: On Friday preceding this meeting, board members were presented with a proposed agenda and other information showing business to be considered at this meeting. This explains references to the agenda, which occurred throughout the minutes.

PUBLIC PARTICIPATION: (*Agenda, Item 5*) The board president will recognize members of the public at this time and provide an opportunity for citizens to address the board of education regarding agenda items.

MINUTES: (*Agenda, Item 6*) The minutes for the meeting held on July 27, 2015 and the special board meeting on August 11, 2015 were included with the agenda. President Lynch asked if there were any corrections, additions, or deletions to the minutes.

MOTION 2015-124: Mr. Chrisman moved to approve the minutes of July 27, 2015 and special meeting August 11, 2015.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Copas, yea; Mr. Creamer, yea;

Mrs. Lynch, yea; Mr. Upthegrove, yea. (5 yeas)

President Lynch declared the motion carried.

FINANCIAL REPORTS: (*Agenda, Item 7*) The Treasurer requested and the Superintendent recommended the acceptance of the financial reports for the month of July 2015 as presented.

MOTION 2015-125: Mr. Upthegrove moved to accept the financial statement as presented for the month of July 2015.

Mr. Creamer seconded the motion.

On roll call the members voted as follows:

Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;

Mr. Upthegrove, yea; Mr. Chrisman, yea. (5 yeas)

President Lynch declared the motion carried.

ACCEPTANCE OF DONATIONS: (*Agenda, Item 8*) The Treasurer requested and the Superintendent recommended the acceptance of the donations as stated below.

MOTION 2015-126: Mr. Creamer moved to accept the donations as stated below in the motion.

1. \$105.00 - Blue Lion Athletic Boosters - Golf
2. \$210.00 - Blue Lion Athletic Boosters – Girls Tennis
3. \$225.00 - Blue Lion Athletic Boosters – Boys Tennis
4. \$250.00 – Christopher and Mary Ann VanMeter – Football Camp Fund
5. \$300.00 – Chillicothe Outdoor Volleyball Assoc.- Volleyball Camp Fund
6. \$315.00 - Blue Lion Athletic Boosters - Bowling
7. \$500.00 – Eagles #423 – Cheerleader Camp Fund
8. \$510.00 - Blue Lion Athletic Boosters - Swimming
9. \$525.00 – Blue Lion Athletic Boosters – Wrestling
10. \$660.00 - Blue Lion Athletic Boosters – Girls Basketball
11. \$750.00 – Blue Lion Athletic Boosters – Volleyball
12. \$750.00 - Blue Lion Athletic Boosters – Boys Basketball

13. \$795.00 - Blue Lion Athletic Boosters - Cheerleading
14. \$1,275.00 - Blue Lion Athletic Boosters
Mr. Upthegrove seconded the motion.
On roll call the members voted as follows:
Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea;
Mr. Chrisman, yea; Mr. Copas, yea. (5 yeas)
President Lynch declared the motion carried.

STUDENT ACTIVITY BUDGETS: (*Agenda, Item 9*) The Treasurer requested and the Superintendent recommended the acceptance of the student activity budgets as stated below.

MOTION 2015-127: Mr. Chrisman moved to approve the student activity Budgets for the 2015-2016 school year.
Mr. Upthegrove seconded the motion.
On roll call the members voted as follows:
Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea;
Mr. Copas, yea; Mr. Creamer, yea. (5 yeas)
President Lynch declared the motion carried.

ACTIVITY DEPARTMENT PETTY CASH FUNDS: (*Agenda, Item 10*) The Treasurer requested and the Superintendent recommended the increase of \$800.00 to the petty cash fund of the Athletic Department funds.

MOTION 2015-128: Mr. Upthegrove recommended the increase of \$800.00 to the petty cash of the Athletic Department funds.
Mr. Creamer seconded the motion.
On roll call the members voted as follows:
Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea;
Mr. Creamer, yea; Mrs. Lynch, yea. (5 yeas)
President Lynch declared the motion carried.

PAYMENT REQUEST: (*Agenda, Item 11*) At the request of the State Auditor, any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer requested and the Superintendent recommended the approval of the payment to Infinite Cohesion, Ltd. in the amount of \$3,900 (Technology).

MOTION 2015-129: Mr. Chrisman moved to approve the payment request.
Mr. Copas seconded the motion.
On roll call the members voted as follows:
Mr. Chrisman, yea; Mr. Copas, yea; Mr. Creamer, yea;
Mrs. Lynch, yea; Mr. Upthegrove, yea. (5 yeas)
President Lynch declared the motion carried.

HIGH SCHOOL COURSE DESCRIPTION CATALOG: (*Agenda, Item 12*) The Superintendent recommended the approval of the Washington High School Course Description Catalog for the 2015-2016 school year.

MOTION 2015-130: Mr. Upthegrove moved to approve the high school course description catalog.
Mr. Chrisman seconded the motion.
On roll call the members voted as follows:
Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;
Mr. Upthegrove, yea; Mr. Chrisman, yea. (5 yeas)
President Lynch declared the motion carried.

RESIGNATIONS: (*Agenda, Item 13*) The Superintendent recommended the acceptance of the resignations of those stated below.

MOTION 2015-131: Mr. Creamer moved to accept the resignations as stated below.

1. Jon Hemmelgarn – English teacher at Washington High School, E-Leader and Saturday School, effective August 11, 2015
2. Julie Lambert – Bus driver, effective August 12, 2015
3. Mariann Wright – Substitute secretary and Saturday School monitor, effective August 10, 2015

Mr. Copas seconded the motion.
On roll call the members voted as follows:
Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea;
Mr. Chrisman, yea; Mr. Copas, yea. (5 yeas)
President Lynch declared the motion carried

EMPLOYMENT: (*Agenda, Item 14 plus Addendum*) The Superintendent recommended the employment of the persons stated in the categories below.

MOTION 2015-132: Mr. Chrisman moved to employ the persons stated in the motion below.

A. **CERTIFICATED TEACHERS:**

1. Kendra Richmond – Intervention specialist at Belle Aire Intermediate School, BA150/step1 (pending licensure, official transcripts, verification of experience, and background checks)
2. Sara Lind – English teacher at Washington High School, BA150/0 step 1 (pending official transcripts, verification of experience and background checks)

Mr. Creamer seconded the motion.
On roll call the members voted as follows:
Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea;

Mr. Copas, yea; Mr. Creamer, yea. (5 yeas)
President Lynch declared the motion carried.

MOTION 2015-133 Mr. Chrisman moved to employ those stated under B-E.

B. SUBSTITUTE TEACHERS:

1. Janet Abare
2. Sandra Brown
3. Nicole Chambers
4. Kenneth Cousar
5. Mary Lee Daugherty
6. Ruthann Giebelhouse
7. Aubrey Kiger
8. Diane Matticks
9. Sarah McCoy
10. Connie Miller
11. Carrie Moenster
12. Mariah Rhoads
13. Joel Spring
14. Sari Sword

C. CLASSIFIED POSITIONS:

1. Reagan Baker – Educational aide
2. Lester Sanders – Substitute bus driver, substitute cook and substitute food van driver, effective August 3, 2015
3. Michaela Sanderson – Attendant, effective August 13, 2015
4. Katrina Self – Substitute van driver, effective July 21, 2015
5. Patricia Smith – Van driver, effective August 13, 2015

D. CERTIFICATED SUPPLEMENTAL:

1. Rachel Brobeck – Work study coordinator at Washington High School
2. Ryan Detty – ELL tutor
3. Jared Joseph – Home instruction tutor

E. ATHLETIC SUPPLEMENTAL:

1. Louis Reid – Game worker
2. Ryan Wells – Game supervisor
3. Tammi Ramsey – Girls soccer volunteer coach
4. Resolution for Non-Licensed Coaching – Laura

Carpenter – Reserve volleyball

WHEREAS, a vacancy exists in the position of Reserve volleyball coach

and;

WHEREAS, the position of reserve volleyball has been offered to the current licensed employees of the Washington C.H. City School District, and no such persons whom the Board of Education considers to be qualified for the position has applied for and accepted the position; and

WHEREAS, the position of reserve volleyball has also been advertised as available to any licensed individuals not employed by the Washington C.H. City School District, and no such persons whom the Board of Education considers to be qualified for the position has applied for and accepted the position; and

WHEREAS, Laura Carpenter who is a "non-licensed individual" as that term is defined under Ohio Revised Code 3313.53, and who holds a valid pupil-activity permit, has applied for the position, and the Board of Education has determined that Laura Carpenter is qualified for the position.

NOW, THEREFORE, BE IT RESOLVED that Laura Carpenter be employed by the Washington C.H. City School District Board of Education in the position of **reserve volleyball coach** for the 2015-2016 school year,

IT IS FOUND AND DETERMINED that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this

Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea;

Mr. Creamer, yea; Mrs. Lynch, yea. (5 yeas)

President Lynch declared the motion carried.

CHANGE OF STATUS: (*Agenda, Item 15*) The Superintendent recommended a change of status for the persons in the categories as stated below.

MOTION 2015-134: Mr. Creamer moved to approve the change of status for those stated below.

1. Jared Joseph – BA to BA150 effective beginning of 2015-2016 school year
2. Leanna May – BA to BA150 effective beginning of 2015-2016 school year
3. Melissa Mustain – from MA to MA+15 effective beginning of 2015-2016 school year
4. Zach Sciacca – from substitute bus driver to bus driver, effective August 13, 2015
5. Mariann Wright – from substitute educational aide to educational aide (ISS and Study Hall monitor at Washington Middle School)
6. Molly Kreager – from BA to BA150 beginning of the 2015-2016.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Copas, yea; Mr. Creamer, yea;

Mrs. Lynch, yea; Mr. Upthegrove, yea. (5 yeas)

President Lynch declared the motion carried.

INFORMATION ONLY – SCHOOL OPENING: *(Agenda, Item 16)*

1. The first day for students in grades K-12 is **Thursday, August 20, 2015.**
2. Meal prices for the 2015- 2016 school year are as follows:
 - Student Breakfast – \$1.30
 - Reduced Breakfast – 30 cents
 - Student Lunch – Grades K-5 - \$2.50
 - Student Lunch – Grades 6-12 - \$2.75
 - Reduced Lunch – 40 cents
 - Milk – 50 cents
 - Adult Lunch - \$3.00

ACCEPTANCE OF BUS ROUTES: *(Agenda, Item 17)* According to the Ohio Administrative Code 3301-83-13, it shall be the responsibility of the Board of Education to approve bus stops on an annual basis. The bus stops for the 2015-2016 school year are included in the agenda.

MOTION 2015-135: Mr. Upthegrove moved to accept the bus routes for the 2015-2016 school year.
Mr. Creamer seconded the motion.
On roll call the members voted as follows:
Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;
Mr. Upthegrove, yea; Mr. Chrisman, yea. (5 yeas)
President Lynch declared the motion carried.

RENTAL REQUESTS: *(Agenda, Item 18 plus Addendum)* The Superintendent recommended the approval of the rental request as stated below.

MOTION 2015-136: Mr. Chrisman moved to approve the rental request as stated below.

1. Shawn Walker and other coaches are requesting use of the gym at Washington High School on Sundays from 1:00 PM – 4:30 PM from August 23 to October 11 for girls and boys basketball grades 3-6 and on Sundays 1:00 PM – 6:00 PM from October 11 – December 13 for Little Lady Lions/Jr. Lions youth girls and boys city basketball league.
2. Mike Barrett representing Fayette County Pony League to use the Football Practice Field at Washington High School for Pony League games on Saturdays from 8:00 a.m. – 5:00 p.m. from September 12 through October 31. The rental fee of \$500.00 has been paid.

Mr. Upthegrove seconded the motion.
On roll call the members voted as follows:

Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea;
Mr. Chrisman, yea; Mr. Copas, yea. (5 yeas)
President Lynch declared the motion carried.

SUPERINTENDENT'S REPORT: (*Agenda, Item 19*) During the Superintendent's report 1. Waiver days have been approved by ODE and the dates are September 18, November 13, February 12 and May 26; 2. Blizzard bags approval in this agenda; 3. Will attend staff meetings tomorrow to update on Teacher Evaluation; 4. Will be holding discussions on SLO's/Safe Harbor; 5. Technology working on switches and servers; 6. Invitation to new teachers to attend September 28th meeting; 7. Policy updates coming soon; 8. Buildings and buses are ready.

OLD BUSINESS: (*Agenda, Item 20*) None

NEW BUSINESS: (*Agenda, Item 21*)

1. Service Agreement for the Washington Court House City School District Public Pre-School Program with Community Action Commission of Fayette County. The Superintendent recommended the approval of this agreement. See attachment.
2. Resolution to Seek a Waiver for Career-Technical Education – The Superintendent recommended the approval of this resolution. See attachment.
3. Educational Services Agreement with The Learning Spectrum – The Superintendent recommended the approval of these agreements for student services. See attachments.
4. Service Contract with Ross County Board of Developmental Disabilities for 2015-2016 – The Superintendent recommended the approval of this contract. See attachment.
5. Deaf Services Center- The Superintendent recommended the approval of using Deaf Services Center as interpreting services as needed for the 2015-2016 school. See attachment.
6. Resoluton Adopting a Calamity Day Alternative Make-Up-Plan – The Superintendent recommended the approval of this resolution
7. Resolution Adopting a Calamity Day Alternative Make-Up Plan – The Superintendent recommends the approval of this resolution. See attachment.

MOTION 2015-137: Mr. Chrisman moved to approve the seven
Items as steated above.
Mr. Upthegrove seconded the motion.
On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove;
Mr. Chrisman, yea; Mr. Copas, yea;
Mr. Creamer, yea. (5 yeas)
President Lynch declared the motion carried.

PUBLIC PARTICIPATION: (*Agenda, Item 22*) This time is set aside for the public that submitted a request to address the Board by the previous Thursday before the scheduled board meeting.

EXECUTIVE SESSION: Mr. Creamer moved to enter into executive session for consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or student.

MOTION 2015-138: Mr. Chrisman seconded the motion.
On roll call the members voted as follows:
Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Copas, yea;
Mr. Creamer, yea; Mrs. Lynch, yea. (5 yeas)
President Lynch declared the motion carried.

[The board entered into executive session at 8:04 p.m.]

[The board reentered regular session at 8:52 p.m.]

ADJOURNMENT: (*Agenda, Item 23*) President Lynch asked for a motion to adjourn. Mr. Chrisman moved to adjourn. Mr. Upthegrove seconded the motion. On roll call the members voted as follows: Mr. Chrisman, yea; Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea. (5 yeas) President Lynch declared the motion carried.

The meeting adjourned at 8:53 P.M.

ATTEST: 
President


Treasurer